



JUDICIAL BRANCH OF ARIZONA

IN AND FOR THE COUNTY OF MARICOPA

invites your interest in the position of

COMMISSIONER

Monday, December 17, 2018– Friday, January 25, 2019

Committed to excellence and the principles inherent in the rule of law...every person, every day, every time.

POSITION ANNOUNCEMENT AND RECRUITMENT PROCESS

The Judicial Branch of Arizona in Maricopa County is accepting applications for appointment as a Commissioner. One or more appointments may be made from this recruitment. The position(s) is full-time (80 hours per two-week pay period) although the Court may, upon good cause, permit part-time employment. As Judicial employees of the Court, Commissioners are not permitted to practice law.

The selected Commissioners may function as a Plea Officer, or be assigned to the Early Disposition Court, Initial Appearance Court or Juvenile Advisory Hearings. The selected Commissioners may also be assigned and/or assist with work or hear matters in other Court departments, including Civil, Family Court, Juvenile, Criminal, Probate, Mental Health, Tax or Justice Courts. The Court may also create a list of qualified applicants from which vacancies may be filled without additional announcement or recruitment.

Applications will be screened and selected candidates will be interviewed by a special Court Nominating Committee and referred to the Presiding Judge of the Superior Court. The Presiding Judge will make the final appointment(s).

APPLICATION PROCEDURE AND TIMETABLE

Applicants who have previously applied will need to re-apply to receive consideration.

Applicants may obtain the application form and instructions by going to <http://www.superiorcourt.maricopa.gov/jobs>.

All applicants must deliver the **original (see application instructions)** of the completed application to Judicial Branch Human Resources, 101 West Jefferson, East Court Building, 3rd Floor, Suite B, Phoenix, Arizona 85003 **no later than 3:00 PM on Friday, January 25, 2019**. Office hours are 8:00 a.m. to 5:00 p.m., Monday through Friday. For additional information call Valerie Quintana at **602-506-0075**. Applicants are encouraged to deliver applications and references as early as possible.

The Court may publish the names of applicants for the position of Commissioner to solicit public comment.

QUALIFICATIONS

A candidate for this position must be a United States citizen, a duly licensed member of the State Bar of Arizona, and a resident of the State of Arizona, for a period of not less than five years immediately preceding his or her appointment. Applicants need not be a resident at the time of their application, however, under A.R.S. 12-211 (B) must be a resident of Maricopa County when appointed. Achievement or distinction in various areas of the law and litigation consistent with the duties of this Commissioner position is desirable.

Commissioners serve from time to time as judges pro tempore in the course of their regular duties. The Arizona Constitution, Article VI, §22 requires that judicial nominees must be at least 30 years of age, of good moral character, and admitted to the practice of law in and a resident of the State for five years immediately preceding appointment.

Note: Commissioners are required to file an annual financial disclosure statement.

COMPENSATION, TENURE AND LOCATION

Salary for the position will be established by the Presiding Judge. It is currently set at ninety percent of the salary of a Superior Court Judge. Fringe benefits include medical and dental insurance, life insurance, paid sick and vacation time, ten paid holidays, and participation in a state sponsored retirement program. Commissioners serve at the pleasure of the Presiding Judge and are subject to periodic assessment through a judicial performance review program administered by the Judicial Branch of Arizona in Maricopa County. The Superior Court operates from a number of locations throughout Maricopa County.

Commissioners are subject to assignments in various departments and for various periods of time to one or more locations of the Court. Commissioners share supervision of their Judicial Assistants with Court Administration.

*IT IS THE POLICY OF THE JUDICIAL BRANCH OF ARIZONA IN MARICOPA COUNTY NOT TO DISCRIMINATE IN ANY EMPLOYMENT PRACTICES
•AN EQUAL OPPORTUNITY EMPLOYER•*