



DNA-People's Legal Services, Inc.

## JOB VACANCY

**Ft. Defiance has a vacant Staff Attorney/Project Administrator (no supervision) position under the NARF grant.** The NARF Criminal Grant ends September 30, 2017, due to the length of time left on the grant (5mos), this person will only be responsible for Quarterly Reporting. This person will be 80% Staff Attorney and 20% Project Administrator with additional pay. The work site is at Fort Defiance DNA Office; requires full time in Fort Defiance, under the direct supervision of the Fort Defiance MA.

To apply for positions, please submit your letter of interest to Human Resource. **The deadline for submission is Friday, April 21, 2017.**

The DNA-People's Legal Services, Inc., is an equal opportunity employer. All applicants will be considered without regard to race, color, national origin, national origin, religion, sex (including marital or parental status), disability, or age. Transportation and all related travel expenses associated with the interview and hiring process must be paid by the applicant. Moving and related relocation expenses are not available.

### **Attorneys Information**

DNA-People's Legal Services has several litigator positions open in our Navajo offices in Arizona and New Mexico, and in our Flagstaff AZ and Farmington NM off reservation offices. In most cases, litigators licensed in other state jurisdictions can waive into NM or AZ; litigators in Navajo offices Staff Attorney's provide direct legal services to low-income individuals on a wide range of civil matters, including consumer law, family law, domestic violence, housing, public benefits, employment, education, health, disability, and elder law. Staff Attorneys represent clients in tribal, state, and federal courts, as well as administrative agencies. Staff Attorneys work closely with DNA's tribal court advocates (tribal members who are licensed to practice in tribal courts) and regularly participate in outreach and community education projects. This is a fast-paced and dynamic position, appropriate for applicants who are committed to the ideals of legal services, able to live in a remote area, and willing to travel extensively throughout the Navajo Reservation.

**Qualifications:** Attorney must be LICENSED to practice law in respective state; experience with issues of clients communities served.

**Salary/Benefits:** The minimum starting attorney salary is \$37,500. Persons with prior practice experience will start at a higher salary which will vary depending on the nature and duration of such experience. DNA provides health, dental and vision insurance at a minimal cost to employees, and provides paid bar leave, student loan deferral/forgiveness, life insurance coverage, and the option to open a 401(k).

**Email application, cover letter, resume, and writing sample to**

[HResources@dnalegalservices.org](mailto:HResources@dnalegalservices.org)

Applications available on our website: <https://dnalegalservices.org/>

Contact Human Resource Director at (928) 283-5265 or Fax: (928) 283-5460

EEO/Disability/Veteran/Navajo Preference